



# REQUEST FOR REIMBURSEMENT

Child Care Case Number: \_\_\_\_\_ Date: \_\_\_\_\_

Client Name and Address: \_\_\_\_\_

List a telephone number where you can be reached during the day

Home: \_\_\_\_\_ Work: \_\_\_\_\_

In order to be reimbursed for CHILD CARE payments, this form must be completed and signed by the client and provider. Return to the address listed below.

Client Social Security Number: \_\_\_\_\_

Month of Service: (Use a separate form for each month)

Name of Child	Number of Days Attended During Month		Amount Client Paid to the Provider for the Month	CCR&R USE ONLY		Amount DHS Will Pay
	Full	Part		Rate		
				Full	Part	
Parent Co-Payment						
Total						

**Client Certification:**

I certify that the child care services listed above were received and that I have paid the provider and have not been reimbursed. I understand giving false information or failure to provide correct information can result in referral for prosecution for fraud.

Client's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Provider Certification:**

Provider's Name: \_\_\_\_\_ Provider's Social Security or FEIN: \_\_\_\_\_

- |   |   |
|---|---|
| <input type="checkbox"/> Licensed Center (760)        | <input type="checkbox"/> Licensed Exempt Home (764)             |
| <input type="checkbox"/> Licensed Exempt Center (761) | <input type="checkbox"/> Relative in Relative's Home (765)      |
| <input type="checkbox"/> Licensed Home (762)          | <input type="checkbox"/> Non-Relative in the Child's Home (766) |
| <input type="checkbox"/> Licensed Group Home (763)    | <input type="checkbox"/> Relative in Child's Home (767)         |

I certify that the child care services listed above were provided and that payment has been received. I understand giving false information or failure to provide correct information can result in referral for prosecution for fraud.

Provider's Signature: \_\_\_\_\_ Date: \_\_\_\_\_